

**LANCASTER**  
**CITY COUNCIL**

*Promoting City, Coast & Countryside*

**Key Decisions**  
**Annual Forward Plan**

**Monthly Update**

**1 November 2010**  
**28 February 2011**



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## INTRODUCTION

In order to ensure openness and accountability, this Forward Plan of key decisions has been prepared to set out clearly the **key decisions** that the Cabinet and Council Officers will be taking over the next twelve months.

The Plan is updated on a monthly basis and seeks to include all issues that are defined as “key decisions” in accordance with the Council’s Constitution and identifies which body will make the decision.

This document is one of the regular monthly updates to the Forward Plan published annually.

The Plan tries to anticipate the issues that will be the subject of a key decision within a given timescale. For each item, this Plan includes:

- a description of the item for decision
- who will take the decision
- the date or period within which it will be taken
- groups identified for consultation and how this will be undertaken
- the process and timescale for persons wishing to make representations
- a list of documents that will be used in consideration of the matter

### ***Key Decision - Definition***

The definition of a key decision is set out in Part 2, Article 13 “Decision Making” of the Council’s Constitution which states:

- A decision should be a Key Decision on financial grounds if it relates to any of the following:

expenditure or savings proposal not included within approved capital or revenue budgets (including new schemes, external funding bids, increased spending on or transfers/virements between budgeted schemes):

- estimated at over £50,000 in total (gross), or
  - where there are unbudgeted net revenue costs or other potential liabilities arising in current or future years.
- i. Any other initiative that relates to or would result in potential savings of over £50,000 in any year, which are not provided for in the approved budget.
  - ii. The allocation of revenue or capital grants (receivable or payable) or any general budget allocations where their specific use or method of allocation has not previously been approved by Cabinet. This also covers any proposals to delegate such arrangements.
  - iv. The award of contracts over £50,000.
  - v. Proposals that involve taking on the role of Accountable Body for a particular initiative.
  - vi. The carry forward of under- or overspends, irrespective of amount.
  - vii. Increasing future years’ spending forecasts in line with any flexibility authorised

by Council, irrespective of amount.

With the exception of the following which shall not be a Key Decision:

- Transactions carried out as part of the efficient administration of the Council's finances in line with council policy and the s151 Officer's functions, e.g. treasury management.
  - Subsequent allocation of grants (receivable or payable) within a framework and criteria previously agreed by Cabinet.
  - Setting of fees and charges levels, including concessions, within the approved Budget and Policy Framework.
  - Incurring expenditure essential to meet any immediate needs created by an emergency threatening life and limb or related to major structural damage threatening the fabric of a building [see Financial Procedures section A 1.11 (f)].
- A decision should be a Key Decision on community impact grounds if it would have a significant and lasting impact on one or more of the following:
- (a) reputation of the Council
  - (b) the environment
  - (c) the local economy
  - (d) community safety
  - (e) human rights, equal opportunities or racial equality
- The Monitoring Officer would be responsible for the interpretation of the words **significant and lasting** in the community impact test.

The Plan does not, therefore, include:

- exempt or confidential information as defined in the Council's Constitution Part 4 Section 2, 10.03 and 10.04;
- any reference to decisions made by the Council's regulatory and other committees, i.e.
  - Licensing
  - Planning and Highways
  - Appeals
  - Standards
  - Audit
  - Personnel
  - Appraisal
- any decisions made by Cabinet or delegated to Officers which are not defined as **key decisions**.

## **Contacts**

If you have any queries relating to the publication of this plan please contact Debbie Chambers, Democratic Services Manager, on 01524 582057.



# LANCASTER CITY COUNCIL

## FORWARD PLAN – SUMMARY OF KEY DECISIONS

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Stuart Langhorn, Councillor Eileen Blamire	Medium Term Resources Report	9 November 2010
Councillor Peter Robinson	Review of Statutory Services	9 November 2010
Councillor Stuart Langhorn	Next Generation Broadband Pilot - Rural Development Programme for England Funding Bid	9 November 2010
Councillor David Kerr	Proposals for Home Improvement Agency Funding	9 November 2010
Councillor Stuart Langhorn	Performance Reward Grant	9 November 2010
Councillor Abbott Bryning	Luneside East Regeneration Project	9 November 2010
	Provision of Banking Services	Before 30 November 2010
Councillor Abbott Bryning	Review of Morecambe Central Promenade Development Agreement	7 December 2010
Councillor Stuart Langhorn	Shared Service Arrangement with Preston City Council for Revenues and Benefits Service	7 December 2010
Councillor Stuart Langhorn	Facilities Management Review & Property Services Restructure	7 December 2010
Councillor Stuart Langhorn	Budget & Policy Framework 2011/12	7 December 2010
Councillor David Kerr	Chatsworth Gardens Funding Report	18 January 2011
Councillor David Kerr	Health & Strategic Housing - Fees & Charges 2011/12	18 January 2011
Councillor Stuart Langhorn	Review of Parking Fees and Charges 2011/12	18 January 2011
Councillor Stuart Langhorn	Budget & Policy Framework 2011/12	18 January 2011
Councillor Stuart Langhorn	Treasury Management Strategy 2011/12	15 February 2011
Councillor Stuart Langhorn	Budget & Policy Framework 2010/11	15 February 2011

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Medium Term Resources Report
<b>WARD:</b>	All Wards;
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board, Councillor Eileen Blamire, Cabinet Member and Portfolio Holder for LDLSP Safety
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the half yearly monitoring and update arrangements of the approved MTFS, issues that require key decisions to be taken may well arise. It is planned that Property, Finance and Human Resources will also be included in this report.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 November 2010
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	N/A at present
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	None directly - though individual issues may relate to items that have been the subject of consultation previously.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Review of Statutory Services
<b>WARD:</b>	All Wards;
<b>SERVICE:</b>	All Services;
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Peter Robinson, Cabinet Member and Portfolio Holder for Education and Skills
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Position statement to enable monitor and review all statutory services to provide assurance that minimum standards can be met and to quantify any services provided above minimum standards to enable a decision to be made as to whether or not this is a priority to continue in the future and that it provides value for money.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 November 2010
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	n/a/
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	n/a
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	n/a
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	n/a

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Next Generation Broadband Pilot - Rural Development Programme for England Funding Bid	
<b>WARD:</b>	All Wards;	
<b>SERVICE:</b>	Regeneration and Policy	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Report on the outcome of a bid to the NWDA for a rural 'Next Generation Access' broadband pilot under their RDPE funding stream. The project also includes elements which could improve the wider district's broadband connectivity.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 November 2010	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Cabinet report to be published	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Rural Broadband Stakeholder Group Statutory consultees	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Via the lead project officer, email <a href="mailto:progers@lancaster.gov.uk">progers@lancaster.gov.uk</a> .	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	22/10/10	



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Proposals for Home Improvement Agency Funding
<b>WARD:</b>	All Wards;
<b>SERVICE:</b>	Health and Housing Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr, Cabinet Member and Portfolio Holder for LDLSP Health and Wellbeing
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To seek approval to accept the offer of external funding for the purpose of both maintaining and enhancing the council's Home Improvement Agency service.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 November 2010
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Review of HIA's in Lancashire (2009) (Carried out by Housing Quality Network on behalf of the Lancashire Local Area Agreement group).
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Supporting People North Lancashire PCT Adult & Community Services (White Cross, Lancaster).
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Members of the public to make written representations to the Health & Housing Service in advance of the meeting.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	18 October 2010

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Performance Reward Grant
<b>WARD:</b>	All Wards;
<b>SERVICE:</b>	Community Engagement
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Cabinet is being asked to approve the LDLSP's intended use of Performance Reward Grant (In accordance with the agreed protocol for its use)
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 November 2010
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Report from LDLSP Away Day facilitated by Greengage, May 2010" and "LDLSP Management Group 26th October 2010, Agenda Pack Item 7
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	All members of the LDLSP
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Performance Reward Grant must be used to support delivery of Sustainable Community Strategy objectives. The district's Sustainable Community Strategy was the subject of extensive public consultation.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Not applicable

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Luneside East Regeneration Project
<b>WARD:</b>	Castle Ward;
<b>SERVICE:</b>	Regeneration and Policy
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning, Cabinet Member and Portfolio Holder for LDLSP Economy
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider the options for moving forward with the project.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 November 2010
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	N/A
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Internal consultation will take place within the service, including statutory officers.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Representations to Head of Regeneration and Policy by 09/11/10

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Provision of Banking Services
<b>WARD:</b>	All Wards;
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Individual Cabinet Member and Officer Delegated Decisions
<b>RESPONSIBLE CABINET MEMBER:</b>	
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Invitation to tender for the provision of main banking services to enable the continued provision of banking services to the Council following expiry of the contract with the current supplier on 31 March 2011.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Before 30 November 2010
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Invitation to tender documents The process will follow and will comply with the Council's contract procedure rules and E U public procedure rules
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Not Applicable
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Consultation is not appropriate as this is a private contract
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	01/10/2010

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Review of Morecambe Central Promenade Development Agreement	
<b>WARD:</b>	Poulton Ward;	
<b>SERVICE:</b>	Regeneration and Policy	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning, Cabinet Member and Portfolio Holder for LDLSP Economy	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Report to consider the implications for the current Development Agreement of issues arising from the consideration of potential for alternative land use options.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	7 December 2010	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Morecambe Central Promenade Development Brief	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A - no groups identified for consultation	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Shared Service Arrangement with Preston City Council for Revenues and Benefits Service	
<b>WARD:</b>	All Wards;	
<b>SERVICE:</b>	Financial Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board	
<b>KEY DECISION CRITERIA:</b>	Financial Threshold	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Further to previous decisions, work is underway on the feasibility of a shared service arrangement for the administration of Revenues and Benefits. An update report was considered at August Cabinet, and it is anticipated that the full business case will be reported in November, to inform a final decision.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	7 December 2010	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Formal Staff/Union Consultation Will Be Undertaken In Accordance With The Council's Protocol	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	As above.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	To be confirmed - subsequent to Cabinet taking a decision, staffing matters would be considered by Personnel Committee.	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Facilities Management Review & Property Services Restructure	
<b>WARD:</b>	All Wards;	
<b>SERVICE:</b>	Property Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board	
<b>KEY DECISION CRITERIA:</b>	Financial Threshold	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider the options available within the Facilities Management Review and its link with the senior management review including the opportunity for a restructure of the Service	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	7 December 2010	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	This report is exempt as it relates to both individual staff members and information relating to the financial or business affairs of any particular person (including the authority holding that information)	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	No consultation has yet taken place as the report relates to potential future working arrangements of the council	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	6 December 2010	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget & Policy Framework 2011/12
<b>WARD:</b>	
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	7 December 2010
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Not applicable at present.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A at present
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	As set out in the Budget timetable.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Chatsworth Gardens Funding Report
<b>WARD:</b>	Harbour Ward;
<b>SERVICE:</b>	Regeneration and Policy
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr, Cabinet Member and Portfolio Holder for LDLSP Health and Wellbeing
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To inform Cabinet of the outcome of funding discussions with the Homes and Communities Agency for Chatsworth Gardens as per the previous resolution made by Cabinet August 2010.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	18 January 2011
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Previous Cabinet Reports ARUP Housing Exemplar Options Feasibility Study (exempt under paragraph 3 of Schedule 12A to the Local Government Act 1972. Winning Back Morecambe's West End Masterplan Morecambe Action Plan 2002 Lancaster District Housing Strategy 2004/08
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Previously extensive community consultation for the Masterplan and Chatsworth Gardens has been undertaken. The current proposals for Chatsworth Gardens are in-line with this. Further consultation is planned once a more certain position is obtained i.e. funding.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Representations to Head of Regeneration and Policy by e-mail before the date of the meeting.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Health & Strategic Housing - Fees & Charges 2011/12	
<b>WARD:</b>	All Wards;	
<b>SERVICE:</b>	Health and Housing Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor David Kerr, Cabinet Member and Portfolio Holder for LDLSP Health and Wellbeing	
<b>KEY DECISION CRITERIA:</b>	Financial Threshold	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The report will set out options for increasing fees and charges for a range of services in Health & Strategic Housing as part of the budget process.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	18 January 2011	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Fees & Charges Cabinet Report 2010/11	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None specifically.	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Verbally or in writing to Head of Health & Strategic Housing, Town Hall, Morecambe. Tel: 01524 582701.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	1 December 2010	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Review of Parking Fees and Charges 2011/12
<b>WARD:</b>	All Wards;
<b>SERVICE:</b>	Property Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To consider the level of parking fees and charges for 2011/12.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	18 January 2011
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None at present
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Local Chambers of Commerce and of Trade and other stakeholders and users as appropriate.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Cabinet report to be circulated to Local Chambers of Commerce and of Trade and other stakeholders and users as appropriate. Letters or emails to the Head of Property Services or Parking and Administration Manager or addressed to Property Services, Town Hall, Lancaster, LA1 1PJ.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Friday 7 January 2011.

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget & Policy Framework 2011/12	
<b>WARD:</b>	All Wards;	
<b>SERVICE:</b>	Financial Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	18 January 2011	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Not applicable at present.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A at present	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	As set out in the Budget timetable.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Treasury Management Strategy 2011/12	
<b>WARD:</b>	All Wards;	
<b>SERVICE:</b>	Financial Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Formal approval of Treasury Management Strategy by Cabinet is required before 01 April, though some aspects also require full Council and will be referred on accordingly. The Strategy sets out overall borrowing and related budget assumptions for 2011/12.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	15 February 2011	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	N/A	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>		
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	The Council's professional advisors will be consulted. Should timescale permit, the proposals will be presented to Budget & Performance Panel for consideration.  No public consultation is proposed.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	See above	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget & Policy Framework 2010/11
<b>WARD:</b>	All Wards;
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Stuart Langhorn, Leader of the Council and Portfolio holder for LDLSP Management Group Board
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	15 February 2011
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Not applicable at present.
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A at present
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	As set out in the Budget timetable.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A

